

DRAFT Minutes of the Great Somerford Parish (incorporating Startley) Neighbourhood Plan Steering Group (SG) Meeting Monday February 2nd. 2015 9.00am at The Old Maltings, Great Somerford.

Present: Mel Hourigan(MH), Tony Gregson(TG) John McGrath (JM) Sid Jevons (SJ) Chair.

1. Apologies—None
2. Minutes of NP Meeting January 19th. 2015 and matters arising. The minutes were agreed. Matters arising to be addressed under Item 4 of this Agenda.
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3. Response to Wilts. Council regarding email from Wilts. Council (29/1/15) concerning a resident's concerns. A response has been drafted and agreed and will be forwarded to Wilts. Council.
4.
 - Action points from meeting of January 19th. 2015 Prepare hard copies of all meeting minutes and relevant correspondence SJ **ONGOING**
 - Mitigation statements from landowners and review SG assessment of sites taking into consideration mitigation statements. MH,TG **ONGOING**
 - Correspondence from Housing Registry and impact of proposed increase in housing on the size of Great Somerford (274 houses currently in GS and 52 in Startley) SJ **ONGOING**
 - Request space in March edition of Signpost for results of Recommendation Paper. SJ **AGREED WITH EDITORIAL TEAM MEMBER See ITEM 5**
 - Correlate comments from September public meetings JM **ONGOING**

- “Complete” NP document. TG **ONGOING**
- Seek comments on the NP objectives from the School (SJ),shop and pub (TG) **THIS WILL NOT BE PURSUED**

5. Signpost insert for March. The results of the “Recommendation Papers” will be published in the March edition of Signpost. A member of the editorial team has agreed to hold a space for this and the final version is to be sent to him on Monday February 16th at the latest. MH will inform Mrs. Davies, also a member of the editorial team, of this arrangement. A template ready for insertion of the above results into Signpost will be prepared.SJ. All recommendation returns will be given to JM for collation and insertion into the Signpost template.
6. Funding. This has been agreed and a cheque, to be paid into the GSPC account, is awaited.
7. Date of next meeting Monday February 16th. 2015 at 9.00am The Old Maltings.
8. AOB By the next meeting it is intended that the bulk of the material to be included in the final NP document will be available. This will be reviewed and Wilts. Council will be consulted regarding the completeness of the document so that any errors/omissions can be addressed before formally submitting to them. It is anticipated that the final document (ie ready for submission to Wilts. Council) will be available by the end of February.