

DRAFT Minutes of the Great Somerford Parish (incorporating Startley) Neighbourhood Plan Steering Group (SG) Meeting Monday January 19th 2015 9.00am at The Old Maltings, Great Somerford.

Present: Mel Hourigan(MH), Tony Gregson(TG) John McGrath (JM) Sid Jevons (SJ) Chair.

1. Apologies—None
2. The purpose of this meeting was to discuss activities to be undertaken between now and February 14th 2015, which is the deadline for receipt of completed NP Recommendation Papers.
3. Meetings were held on January 5th and 12th 2015. Present were MH, TG, SJ with apologies from JM. The purpose of the meeting on January 5th was to formulate the NP Recommendation Paper. The draft document was then delivered (January 9th) to three residents of Great Somerford who had recently expressed a wish to help in the NP process. These residents were asked to review the document and to comment **only** on whether they felt it could be easily understood and fit for purpose. Two residents replied within one day while the third was away on holiday but replied at a later date. The comments from the two residents were used to modify the document (meeting of January 12th) into what is the final version that was delivered to all residents of the Parish commencing January 16th. The package also contained a map of the different sites together with an explanatory introduction. The completed Recommendation Paper is to be returned by February 14th 2015.
4. Agreed Actions prior to February 14th 2015
 - Prepare hard copies of all meeting minutes and relevant correspondence SJ

- Mitigation statements from landowners and review SG assessment of sites taking into consideration mitigation statements. MH,TG
- Correspondence from Housing Registry and impact of proposed increase in housing, particularly affordable homes on the size of Great Somerford (274 houses currently in GS and 52 in Startley) SJ
- Request space in March edition of Signpost for results of Recommendation Paper. SJ
- Correlate comments from September public meetings JM
- “Complete” NP document. TG
- Seek comments on the NP objectives from the School (SJ),shop and pub (TG)

5. Date of next meetings

Monday February 2nd at 2.00pm and Monday February 16th.at 9.00am The Old Malting Great Somerford.