

**Draft Minutes of the Great Somerford Parish (incorporating Startley)
Neighbourhood Plan Steering Group (SG) meeting on Tuesday 20th October
2015 at The Mount, Great Somerford**

Present: John McGrath (JM), Mel Hourigan (MH), Tony Gregson (TG).Sid
Jevons(SJ)

Apologies: None

Main points and actions:

1. The minutes of the NP Steering Group meeting held on Monday 12th October were approved as a fair record.
2. No formal agenda was prepared; the sole purpose of the meeting was to review the preparation of outstanding documents needed for completion of the NP following the six week public consultation. TG and MH will prepare an updated package for circulation to the Steering Group for final review.
3. Date of next meeting. This will be held when the above mentioned package of data is complete. The meeting will review the data with the intention of completing the NP for forwarding to Wilts. Council for their six week review. It is acknowledged that the decision regarding the need for a SEA is still awaited from Wilts. Council but the SEA can be completed at any time during the review process, in line with the guidance in “A guide for Wiltshire’s parish and town councils” June 2012.