

Hi All,  
Please find below action points from yesterday's NP meeting.

NP Steering Group (SG) Meeting April 2nd. 2014 10.00am at The Old Maltings, Great Somerford.  
Present: John McGrath(JM), Mel Hourigan (MH), Tony Gregson, (TG) Sid Jevons (SJ) (Chair)

The Agenda for this meeting was taken from the action points of the previous meeting (March 24th.) below. The results of the present meeting are detailed below in **RED**

NP Steering Group (SG) Meeting March 24th. 10.00 am. The Old Maltings, Great Somerford  
Present; John McGrath(JM), Mel Hourigan (MH), Tony Gregson, (TG) Sid Jevons (SJ) (Chair)

Housing Needs Survey Forms to be collected from Chippenham Council Offices. Tuesday April 1<sup>st</sup>(SJ) **Forms have been collected and are with SJ**

JM to discuss distribution of above forms and Parish Questionnaire with Mrs. A. Kent. (JM)  
**Done: The Parish Questionnaire will be inserted in the envelope containing the housing Needs Survey Forms (HNSF) for distribution. The HNSFs will go to GS only and the Parish questionnaire will go to both GS and Startley.**

JM to prepare (and circulate to SG) draft of Parish Questionnaire (JM) **The final version has been prepared and agreed after the present meeting.**

A public meeting to outline the reason and process behind the NP tentatively arranged for Tuesday April 15th. at 7.00 pm in Walter Powell School Hall. Availability to be confirmed (SJ) **The date of the meeting was changed to Tuesday April 22<sup>nd</sup> as the Annual Parish meeting is on April 16<sup>th</sup> which will give us two opportunities to inform the parish of the NP. April 22<sup>nd</sup> was confirmed with the school.**

Jo Foster's "stand in" to be contacted regarding planning issues. (SJ) **Further information has been received but needs clarification which will be sought by JM.**

JM and TG to investigate status and implications of new Development Plan Documents (JM, TG)  
**Done, it does not offer much of significance to us at this stage.**

TG to draft "skeleton draft" of NP document. (TG) **Done. TG will fill in more detail on the "Introduction" and "Overview of GS" sections. SJ to forward to TG the last draft of the GS Village Design Statement together with the NP Application. JM will look into the "Environment" section.**

SJ to investigate financial support for NP (SJ) **Financial support can only be requested following the formal approval of the NP application which, despite several follow ups is still awaited. SJ to chase.**

SJ to prepare laminated posters announcing the public meeting. To be displayed around 10 days before the meeting. (SJ) **This will be done to coordinate with the revised date of the public meeting.**