

**GREAT SOMERFORD PARISH COUNCIL**  
**ANNUAL COUNCIL MEETING held on Monday 10th May 2010**

Present: Chair- S.Jevons, Councillors Scott, Gow, Cole, Smith, Shearer, Reeves, Butcher and Worthen, and  
Aileen Murphy - Clerk

**Also Present** – Cllr Sturgis and 20 members of the public

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**NOTICE OF MEETING – Public Notice of the meeting is given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972.**

**ANNUAL OPEN MINUTES**

**42/10 Apologies:** none received.

**43/10 To receive the Minutes of the Annual Parish Meeting held 5th May 2009.** Members had previously been circulated with the Minutes. Proposed by Cllr Cole, seconded by Cllr Gow. Agreed unanimously to receive, approve and sign as a true record the Minutes of the Annual Parish Meeting held on 5th May 2009.

**44/10 Matters Arising from the Minutes** – none received.

**45/10 To receive Report from the Chairman on the Council's activities for the year**  
**Attachment 1**

**46/10 To receive a copy of the audited accounts for financial year 2009/2010.**

Internal audit has been completed by Mr BP Wilkins, proposed by Cllr Gow, seconded by Cllr Cole. Agreed unanimously to receive, approve and sign as a true record the accounts for 2009-2010. Copies of the accounts will be available on request.

**47/10 To receive reports from local organisations, if any.**

**Attachment 2 – Robert Farmer**

**48/10 To receive reports from Wiltshire Council – Toby Sturgis**

**Attachment 3**

**49/10 To have public questions and debate on important items of any local issue.**

Cllr Jevons invited members of the public to attend the regular monthly meetings, which are held on the second Wednesday of the month in the Community Room at the school.

A member of the public asked if the area of grass at Manor Park/ West Street and at the end of Manor Park by the chestnut trees could be cut, as it was affecting visibility for road users. Cllr Jevons will ask A Woodman to quote for grass cutting.

A member of the public asked if the hunting gates would be installed by Long Acre/Hollow Street. Clerk will send a letter to the agent of the land owner to ascertain if gates will be fitted.

Meeting closed 20.20

**ANNUAL PARISH MINUTES:**

**50/10. Election of Chairman**

Cllr Butcher proposed Cllr Gow seconded and unanimously resolved that Cllr Jevons be elected to serve as Chairman for 2010/2011 year and the declaration of acceptance of office of Chairman duly signed.

**51/10. Election of Vice Chairman**

Cllr Butcher proposed Cllr Shearer seconded and unanimously resolved that Cllr Cole be elected to serve as Vice Chairman for 2010/2011 year.

**52/10. Confirmation of cheque signatories**

Cllrs Jevons, Cole, Reeves and Scott would remain as signatories with any 2 being authorised.

**53/10. Calendar of meetings for 2010-2011**

Meetings shall be held on the 2<sup>nd</sup> Wednesday of the months excluding August and December.

**54/10. Election of Committees -**

Planning – Cllrs Cole, Butcher, Jevons and Reeves.  
Free Gardens administration – Cllrs Scott, Gow, Butcher and Smith.  
Community Room – Cllrs Butcher and Shearer.

**55/10. Election of Representatives**

Police Consultative Group – Cllr Gow.  
Neighbourhood watch – Cllr Gow.  
Public Transport – Mr R Farmer.  
Area Board – Cllr Jevons, proposed by Cllr Butcher, seconded by Cllr Smith.  
Gable House Patients Trust – Cllr Butcher.  
Malmesbury district health Forum – Cllr Butcher.  
Public rights of way – Cllr Scott.  
Community advisor & Emergency Services – Cllrs Cole and Worthen.  
Goscroft Hall – Cllr Butcher.

Proposed by Cllr Shearer seconded by Cllr Smith and unanimously resolved that these appointments are approved.

Meeting closed 20.25

**ORDINARY MEETING AGENDA**

**56/10. Apologies for absence:** none received.

**57/10. Declaration(s) of Interest - In accordance with the Parish Councils (Model Code of Conduct) Order 2001**  
Cllr Reeves - Seagrey/Startley –Goscroft Village Hall.

**58/10. Minutes –** To receive and sign as a true record the Minutes of the Parish Council Meeting held 14<sup>th</sup> April 2010 (copy herewith) Proposed by Cllr Cole seconded by Cllr Gow.

**59/10. Clerks Report –** To note items received for circulation:  
Play area advertising  
Traveller and Gypsy consultation – by email  
Annual return – completed.

**60/10. Planning Applications –** to note observations on applications  
Grove Fram – Startley – no objection.

**61/10. Finance and Administration**

Bank balances – Treasurers' account	£14,868.72
Business account 1	£9,706.40
Business account 2 (Free Gardens)	£80,542.11

Payments

Clerks salary May	£213.73
BP Wilkins – Internal Auditor	£50.00

Lodgements

Precept	£6895
VAT duty repayment	£203.42.
Tai Chi money received from Cllr Shearer	£488.

Payments proposed by Cllr Cole, seconded Cllr Gow.

**62/10. Highway Matters**

- a) Update on Traffic matters – nothing to report.
- b) Parish Stewards- June 14 scheduled visit. Cllr Scott to request grass cutting at West St to be added to job request list. Cllr Jevons to ask AW Services to quote for grass cutting, areas to be identified. Proposed by Cllr Cole and seconded by Cllr Gow.
- c) School Parking – posts have been completed, granite looking edging sets to be quoted for by Wiltshire Council.
- d) Community Speed Watch for Startley. A traffic survey in 2008 confirmed that 76% of vehicles travelling through the village were exceeding the speed limit. Sgt Alvis has confirmed that an additional speed survey would be required before speed cameras can be used by volunteers. Clerk has completed and submitted a Community Issue sheet. A point has been identified near to Cllr Reeves property for the metro count check.

#### **63/10. Community room**

Cllr Shearer has provided a rental charge list for Community hire, this is to be placed on door, and spare copies are available. Cllr Shearer and Maris Cole will complete an inventory list of kitchen items. PAT test has been completed. Cllr Jevons asked if users could suggest items that should be provided for use in the Community Room, a new vacuum cleaner and a dust pan and brush has been suggested.. Cllr Butcher will obtain quotes for a vacuum cleaner.

#### **64/10. Items for Action**

- a) **Community School Management** – there has been a meeting with the St Marylands Trust, aim to make the Walter Powell school a community school.  
Tai Chi class has started, Cllr Shearer has provided fees of £488 to the clerk for lodgement.
- b) **Playarea** – no further update to record.
- c) **Goscroft Village Hall** – Cllr Butcher reported that the building tenders still outstanding. Cllr Reeves will ask for an update at the next Trustee meeting.
- d) **Request to change Parish name to Gt Somerford & Startley** – no further update.
- e) **Parish Map – Cllr Shearer** – no further update.

#### **65/10. Councillors 'Reports and Items for Next Meeting**

Cllr Cole to liaise with Toby Sturgis , as the stone has been delivered for the Wedding tree.

**Date of Next Meeting : Wednesday 9<sup>th</sup> June 2010**

Meeting closed 20.40

#### **Free Gardens**

- a) Allotment Agreements – one outstanding, details to be provided to Clerk of Christine Angel, new holder.
- b) Clerk updated that all areas managed by the Parish Council are covered under the current policy (with AON) for public liability.
- c) Free Gardens Maintenance – an additional cut grass path that had been requested has been completed by Julian Sturgis. The long grass area will not be cut until July to permit the wild flowers to seed. All the trees have been fed, not yet sprayed.

A complaint has been received regarding the parking of cars in the gardens; cars are only permitted on the boundary road. A4 signage to be placed to advise.

Jenny O Donnell is looking to hand over responsibility for pruning and looking after trees, Cllr Butcher has said he could take on from July.

National Garden Scheme (NGS) open weekend is 19/20 June, Free gardens are taking part. Cllr Shearer will make books available let over from last year.

Ash tree is to be pruned back by Cllr Cole, and Cllr Cole will also look at maintaining the Beech tree which has divided at the crown.

Meeting closed 20.50