

DRAFT

**GREAT SOMERFORD PARISH COUNCIL
MINUTES OF THE ANNUAL MEETING OF GREAT SOMERFORD PARISH COUNCIL
HELD IN THE COMMUNITY ROOM AT SOMERFORDS WALTER POWELL SCHOOL
ON WEDNESDAY 11TH MAY 2011 THAT COMMENCED AT 7.30PM.**

PRESENT: Cllr S Jevons – Chairman, Councillors: H Cole, P Worthen, D Butcher, Mrs J Shearer, A Scott, A Smith, R Hughes, R Gow, Wiltshire Councillor T Sturgis and Mrs. S Webb - Clerk + 3 members of the public

Public Question Time – There were no questions asked

MINUTES

56.11	Election of chairman and Declaration of Acceptance of Office for 2011/2012 Cllr Jevons was proposed by Cllr Cole and seconded by Cllr Gow and carried by all bar one member who abstained. There were no other proposals therefore Cllr Jevons took the chair and signed the Declaration of Acceptance of Office.
57.11	Election of Vice-Chairman and Declaration of Acceptance of Office for 2011/2012 Cllr Cole was proposed by Cllr Jevons and seconded by Cllr Smith and carried. There were no other proposals therefore Cllr Cole took up the position of Vice-Chairman and signed the Declaration of Acceptance of Office
58.11	Apologies for Absence None received
59.11	Declaration(s) of Interest in items listed on this agenda - In accordance with the Parish Councils (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007. None received
60.11	Minutes The Minutes of the Parish Council Meeting held on the 13 th April 2011 were signed by the Chairman and adopted as a true record. It was requested by a member of the public that the draft Minutes be posted on the website. Cllr Shearer agreed to take this task on.
61.11	Review Register of Member's Interest The Clerk distributed the new Wiltshire Council forms for each member to complete and return.
62.11	Review Councillor Responsibilities Planning - Cllrs Cole and Hughes, Highways - Cllr Gow, Allotments - Cllr Scott, Play Areas - Cllrs Butcher and Cole, Cemetery - Cllr Jevons and Community Room - Cllr Shearer. The Free Gardens Finance is managed by Cllr Worthen.
63.11	Planning Matters <u>Applications for consideration</u> None received <u>Wiltshire Council Decisions</u> N/11/00812/TCA - Tree Surgery works to 1 Beech Tree, 2 Horse chestnut trees and 1 Sycamore tree at The Beeches, Top St, Gt. Somerford. - Permitted N/11/00774/TCA Tree works to Copper Beech and Ash at Free Gardens, Dauntsey Rd, Gt Somerford - Permitted
64.11	Highway Matters Nothing to report

65.11	<p>Community Room Waiting for the storage facilities for new chairs to be clarified before placing an order for the chairs (50)</p>
66.11	<p>Finance</p> <ul style="list-style-type: none"> a) Receipts since last meeting amounted to £6,895, payments Since last meeting amounted to £404.13. Cheques agreed and signed at this meeting were cheque Nos 852 to 858 amounting to £2,949.41 b) Bank Account balances as at 3rd May 2011 Current Account £15,868.44, Deposit Account £9,711.70, Community Account £1,700.78. Total £27,280.92. Free Gardens account £80,586.02 c) It was resolved to approve the cost of the celebrations of the Royal Wedding at the Volunteer Inn on 29th April 2011 to the sum of £400 d) It was resolved to approve the request from the Clerk to increase her hours from 3.5 to 5 hours per week as from May 2011. e) The Annual Return sections 1 & 2 for year end 31st March 2011 was approved and signed by the Chairman and Clerk. f) The Supporting Statement for year end 31st March 2011 was approved and signed by the Chairman and the Clerk g) The summary of receipts and payments for year end 31st March 2011 was approved and signed by the Chairman and the Clerk. h) Community Account (Tai Chi) Cllr Shearer reported that she had opened an account for the Tai Chi who will now conduct their own business without the involvement of the Parish Council. It was resolved to close the Community Account and transfer the money into the deposit account - ACTION CLERK. It was further resolved that £100 be allocated to the Tai Chi to use as a float. - ACTION CLERK
67.11	<p>Outcome of Royal Wedding Celebrations Cllr Jevons reported that some 110 people attended the celebrations and all seemed to be having a good time. It was a successful venture.</p>
68.11	<p>Future Objectives for the Parish Council Consideration was given to the email received from Ms Martin regarding a joint villages party to celebrate the Queen's Diamond Jubilee. It was resolved that Great Somerford Parish Council would be expected to arrange an event within Great Somerford. A reply to be written to Ms Martin - ACTION CLERK</p> <p>Youth Club Shed - Cllr Jevons reported that he had spoken to a Mr Gilder and together checked the inventory of items stored in the shed. There was no change to the original inventory. Mr Gilder has agreed to speak to those people/organisations that used the shed and report back to the Parish Council.</p>
69.11	<p>Insurance Schedule The Clerk reported that the renewal for the insurance had been received and that she had negotiated the cost of the Premium and saved the Parish Council £87.97. It was resolved to accept this and renew the Insurance accordingly - ACTION CLERK The Clerk will contact the insurers to see if a "no claims protection" clause is possible at a reasonable cost. - ACTION CLERK</p>
70.11	<p>Neighbourhood Plans A Letter from Wiltshire Councillor J Thomson was considered on this subject and advice was taken from Councillor Sturgis. It was resolved not to take any further action on Neighbourhood Plans until further notice from Wiltshire Council.</p>
71.11	<p>Items for Action Community School Management – Nothing further to report</p>

	<p>Playarea – It was resolved to accept Cllr Sturgis’s offer to continue cutting the grass.</p> <p>Request to change Parish name to Gt Somerford & Startley - Cllr Jevons explained a little of the history of this issue and Wiltshire Council is to discuss this at their meeting on the 18th May. Cllr Sturgis agreed to speak to Ian Gibbons the Monitoring Officer of Wiltshire Council on this subject.</p>
72.11	<p>Correspondence received</p> <p><u>Police Street Briefing dates</u> - At the Volunteer on 16th May between 4 and 5pm. Also at Startley in the large lay-by on the 25th May between 4 and 5pm. This was previously circulated to all members and will be placed on the notice boards.</p> <p><u>Email from Wiltshire Council</u> regarding the essential maintenance works to Great Somerford Bridge - circulated to all members.</p> <p><u>Public transport representative</u> reported that a review of funding on bus services is to take place and to date there are no changes to the services that affect Great Somerford. He advised to use the services or loose it. The Dauntsey Vale Transport Group are to be discontinued therefore he will not be providing any further reports. Thanks were relayed to Mr Farmer for the service he has provided over the past years.</p>
73.11	<p>Councillors Reports and items for the next agenda</p> <p>Next meeting will be on the 8th June 2011.</p> <p>It was noted that the hedge in the vicinity of the new Guinness development had become overgrown - Cllr Sturgis agreed to look into this.</p>

Meeting closed at 8.35pm

FREE GARDENS

13.11	<p>Allotment Agreements</p> <p>All taken</p>
14.11	<p>Free Gardens Maintenance</p> <p>The annual inspection of the allotments took place on the 26th April. A report was circulated covering the following points:</p> <p>Letters to be sent to all allotment holders where work has lapsed and/or where dumping of waste has occurred - ACTION CLERK</p> <p>The 2 vacant plots are to be sprayed Cllr Scott to speak to Mr Golledge who will deal with them accordingly. ACTION CLLR SCOTT</p> <p>The tree to be felled - Cllr Gow to approach Tom Gow to carry out this work - ACTION CLLR GOW</p> <p>Agreement to be reviewed regarding the lighting of fires - ACTION CLERK</p> <p>A letter to be sent to all allotment holders regarding the disposal of personal refuse on the allotments - ACTION CLERK</p>
15.11	<p>Free Gardens Management of Accounts</p> <p>Update from Cllr Worthen - Cllr Worthen reported that he is corresponding with the Charity Commission on the account to establish what of the interest can be spent and what it can be spent on.</p>

Meeting closed at 8.55