

DRAFT

**MINUTES OF THE MEETING OF GREAT SOMERFORD
(INCORPORATING STARTLEY) PARISH COUNCIL
HELD IN THE COMMUNITY ROOM AT SOMERFORDS WALTER POWELL SCHOOL ON
WEDNESDAY 8TH FEBRUARY 2017 THAT COMMENCED AT 7.30pm.**

PRESENT: Cllrs S Jevons-Chairman, H Cole, D Butcher, A Scott, M Hourigan, S Mansfield, Mrs C Butler Mrs A Gravell, Wiltshire Cllr T Sturgis. .

Public Participation – No public present.

MINUTES

120.17	Declaration of Acceptance of Office –Sarah Binstead – (made 19th January 2017) – Alicky Gravell – Signed the Declaration of Acceptance of Office. Both declarations to be forwarded to the Monitoring Officer – ACTION CLERK
121.17	Apologies for Absence. Received from Cllr Binstead
122.17	Minutes The minutes of the Great Somerford Parish Council meeting held on 11 th January 2017 were signed by the Chairman and adopted as a true record.
123.17	Declarations of Interest – Cllr Scott declared a personal interest in item 9 Community Room. Stayed but took no part in discussions.
124.17	Wiltshire Council update –Cllr Sturgis reported on the following: <ul style="list-style-type: none">• W C Budget amendments – Grant for Tourism reinstated. Increased budget for parent carers. Money allocated to enable Stanton St. Quintin Recycling unit to open for an extra day during the summer. Following a staff survey, a budget has been introduced for staff training.• A White Paper on planning has been published – money has been budgeted to help with staff shortages.• My Wiltshire App – well used – usage to be encouraged.• Drainage – It is apparent that much of the drainage from the village is collected in the ditch close to the school.• Electricity cables- Scottish and Southern have concluded that the depth of the underground electricity cables in the Glebe Field is too shallow. During correction it is possible that nine generators will need to be temporarily sited.• Replacement bins – there is no budget to replace damaged bins.• White Lining – Money allocated in the 2018 budget• Extensive tree and hedge growth – West Street and Manor Park, Gt. Somerford.- Cannot see as this is an issue. – Complainant to be notified – ACTION CLERK• West Street – earth from the ditches to be removed – this is in hand.
125.17	Planning Matters – Cllr Cole reported on the following: Wiltshire Council Decisions 16/12117/TCA – Work to trees in conservation area – No Objections 16/12145/TCA – Work to trees in conservation area – No Objections Applications dealt with out of committee Tree Applications – 17/00511/TCA - Supported. 16/12282/FUL – Demolition of existing field wall, erection of new vehicle access, replacement new hedge and wall. At Paddock at Top Street, Gt. Somerford. – The Parish Council support the replacement of the hedge and wall but object to the erection of a new vehicle access.

126.17	<p>Highway Matters - As received</p> <ul style="list-style-type: none"> a) White Lining – Ongoing – In W C budget for 2018 b) West Street/Startley Lane – Potential flood risk--information received from W C. who will be monitoring this location. – (Issues to be added to Priority Log) c) Parish Steward/Priority Log – Update from Cllr Scott – Dates for the parish Steward are: Feb 22nd, Mar 23rd, and April 26th. Any issues to be reported on the Stewards Priority sheet prior to his visits. Cllr Butcher agreed to manage this – ACTION CLLR BUTCHER d) Dauntsey Road Footpath – W C response to reported kerb mounting and parking--further incidents to be monitored and reported. Drivers that park on the footpath should be reminded that this is an offence. Leaflets regarding this are available from Martin Rose. <p>Consideration was given to arranging a metro count. It was resolved to arrange a metro account. ACTION CLLR JEVONS – Cllrs Butler and Mansfield volunteered to operate the speed watch camera if the metro count showed this to be needed.</p>
127.17	<p>Litter Bins – Following enquiries, Wiltshire Council cannot empty additional bins nor can they replace damaged bins. They will assist with relocating bins. The relocation of two bins are to be actioned, one to West Street and one to Hollow Street. – ACTION CLLR BUTLER.</p>
128.17	<p>Community Room – The Clerk reported that the Caretaker had complained about the following:</p> <ul style="list-style-type: none"> • Noisy toilet needs attention. • New glasses missing overnight and then returned • The school access to the Community room is unlocked at all times – should be locked. • One table missing • Guides not leaving the room and kitchen clean • 2 Tea towels and 2 hand towels missing after the Guides session (subsequently returned) <p>It was resolved that the Clerk write to the Guides leader to bring the last two issues to her attention – ACTION CLERK</p> <p>Consideration to be given on what action to take regarding the noisy toilet and school access door.</p>
129.17	<p>Community School Management – Nothing to report.</p>
130.17.	<p>S106 update – Payment of £2,203.56 for Brownleaves now a legal issue. – On going</p>
131.17.	<p>Play Area - Consideration was given to quotation received for swing repairs. It was resolved to accept this quotation of £330 + VAT. Members will be installing the equipment. Insurance cover to be checked – ACTION CLERK <i>After note:</i> Insurance checked – Employers Liability covered at £10,000.000. Personal Accident covered at £100,000</p> <p>Grant Aid – The Clerk reported that she has submitted an application to the Tesco Bags of Help grant scheme. The application has been accepted to the sum of £5,000.If successful, match funding may be necessary.</p>

	The Clerk also, reported that she had sourced other avenues of funding – these to be explored – ACTION CLERK .
132.17	Defibrillator – Annual demonstration to be arranged for Monday 20 th March at 7.00pm in the school hall.
133.17	Neighbourhood Plan – Cllr Jevons reported that the Examiner has requested a hearing which is to take place on Wednesday 22 nd March at Goss Croft Hall commencing at 10am.
134.17	Greensquare – Cllr Butcher reported that the Clerk had written to Greensquare who contacted him regarding an elderly gentleman’s housing needs. The gentleman has now been suitably accommodated. The Clerk and Cllr. Butcher were thanked for this achievement.
135.17	Cemetery Matters – Cllr Hourigan reported that all was in order at Startley cemetery. The Clerk reported that a request to replace a memorial with a flat tablet with an added inscription had been received. It was resolved to accept this request at a cost of £80. – Clerk to oversee. – ACTION CLERK
136.17	Finance – A report previously circulated. a) Receipts since 11 th January 2017 totalled - £173.00 b) Payments approved at this meeting totalled - £519.20 c) Bank Account balances as at 30 th January 2017 – Current account - £9,642.42, Deposit account - £3,715.27 – total - £13,357.69. d) Review Asset register – It was noted that there were items not listed on the asset register. Also, it was mentioned that the values do not cover the cost of replacements. A “new for old” clause is proposed. This to be looked into and considered at the next meeting.
167.17.	Correspondence as received British Spring Clean information – circulated Clerk to look into this initiative – ACTION CLERK <i>After Note:</i> The event is to take place during the weekend of Friday 3 rd March to Sunday 5 th March 2017. Event organiser to be appointed and the registration form to be completed and sent to Wiltshire Council.
138.17.	Councillors Reports and items for the next agenda. The March meeting is to be changed from the 8 th to the 15 th . Note: Local Council Elections – Not later than Monday 27 th March 2017 Wiltshire Council will call the local elections and issue calling notices to the Clerk for display in the parish to encourage people to stand for election to the Parish Council. The Clerk will also be sent a supply of nomination packs for access in the community. The Clerk briefed all that if an election is called the costs is to be covered by the Parish Council and this would be in the region of £1,800.

MEETING CLOSED AT 9PM