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# GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL

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## Minutes of the meeting held Wednesday 6 February 2019 at 7.30 p.m. The Community Room, Walter Powell School, Great Somerford

<b>Present</b>	Clr S Mansfield (Chair)	Clr D Butcher	Clr M Griffiths
	Clr S Binstead	Clr H Cole	Clr M Hourigan
	Clr C Blount	Clr A Gravell	Clr F Hyde
	T M Chapman (Clerk)		

**Public Question Time** - no questions.

**Reports from Unitary Councillor and Council Representatives** - no report.

19/02/1. **Apologies for Absence** - There were none.

19/02/2. **Declaration(s) of Interest**

Clrs **declared** interests in two planning applications and took no part in the discussion or decisions: **19/00384/TCA** Clr Mansfield; **19/00517/HRN** Clr Gravell.

19/02/3. **Minutes and Matters Arising**

- i The Minutes of the meeting of the Parish Council held on 9 January 2019 were **approved** and **signed** by the Chair as a true record. Proposed Clr Butcher; seconded Clr Blount.
- ii **Action Register of Matters Arising**  
It was **agreed** that items shaded green had been completed, that those shaded amber were in progress or not yet due and that the three items re the Play Park would be covered under agenda item 19/02/6.1.

19/02/4. **Planning Matters**

<http://planning.wiltshire.gov.uk/Northgate/PlanningExplorer/ApplicationSearch.aspx>,

- i **Planning Applications since the last meeting** - none.
- ii **Planning Applications for consideration**
  - 18/11881/FUL** The Old Rectory - Erection of a garden room/outdoor kitchen and associated landscaping works. Also **19/00158/LBC**. **Supported.**
  - 19/00384/TCA** The Tangles - Fell 1 False Acacia (T1), 1 Elm (T2), 1 Willow (T3), 2 Lime Trees (T4 and T5) and 1 Ash (T6). **No objection.**
  - 19/00517/HRN** Land off West Street - Temporary Removal of 6 Metres of Hedgerow. **No objection.**
  - 19/00552/TCA** Manor Stables - Reduce 1 Leaning Stem of Douglas Fir Back to Union. **No objection.**
  - 19/00553/TCA** Manor House - :- Fell 2 Lombardi Poplars (T1), 30% Crown Reduction to 2 Sycamore Trees (T2), Fell 1 Horse Chestnut (T3), Fell 1 Silver Birch (T4), Fell 1 Norway maple (T5) and 1 Robinia (T6). **No objection.**

iii **Applications Determined by Wiltshire Council since the last meeting**

Members **noted** the "determinations made by Wiltshire Council re

**18/10253/FUL** Hillside House, Startley - Log style cabin for use as a home gym/office sited to the rear/side of the property. **Approved with conditions.**

**19/00036/TCO** 4 Manor Park - Fell diseased Horse Chestnut tree.  
**Approved with conditions.**

iv **Other - Extension of Footpath 1 into the Brook Farm development**

Members **considered** the plans and covering explanation provided in advance by Wiltshire Cllr Sturgis, and **confirmed** that they **supported** this section being added to the definitive plan but felt it should remain a pedestrian footpath and not have vehicular access in future.

**19/00036/TCO** The Parish Council **responded** to the householder's request for suggestions as to species of replacement tree and supported the view of Wiltshire Council that no replacement tree be planted given lack of space.

19/02/5. **Finance**

i **Receipts and Payments for the year to end January 2019**

The report was **noted** together with the year to date deficit of £39, reduced from last month's by £1,085 donations received for the War Memorial Restoration. The forecast outturn is now £5,815 but the actual War Memorial restoration works may fall into 2019/20 as Cliveden Restoration is scheduling the last week of March, subject to weather conditions. The bank balances stood at £14,688.

ii **Finance report**

The Finance report was **received** and the Parish Council **approved** total payments of £133 and **noted** £1,327 receipts being War Memorial, contributions to WALC training, community room hire & bank interest. Proposed: Cllr Binstead; seconded: Cllr Griffiths.

iii **2019/20 budget**

There were no changes to the outline budget approved in January though the timing of works to the War Memorial and VAT Recovery on Playground spend may flex the numbers.

19/02/6 **Committee (Working Group) Reports**

i **Play Park Working Group**

Cllr Hyde tabled a quote from Kompan for £3,144 + £629 VAT for the supply and installation of a spinner bowl, a set of triple somersault bars and an ecosmart grass mat (single layer). The cost of safety security fencing required at the point of installation meant there was not enough money to purchase a bench for parents at this time.

After discussion Council **agreed** that

- Cllr Hyde should order the equipment and obtain a pro-forma invoice in time for payment at the March meeting;

**Action Cllr Hyde**

- Councillors on the Working Party should determine the siting of the new equipment  
**Action Cllrs Hyde, Gravell & Butcher**

- A Parish Working Party led by Cllrs Cole & Butcher should remove an existing piece of equipment if it is found to be in the way.

**Action Cllrs Cole & Butcher**

Next steps for main project will be considered in April and the Working Group was tasked to



come up with a final design for the project against which the Parish Council could go to public consultation

**Action Cllrs Hyde, Gravell & Butcher**

If this is supported, Cllr Blount would then be able to initiate grant applications.

**Action Cllr Blount**

Cllr Butcher reported that the **2018 ROSPA Safety Inspection** he and Cllr Cole had not yet fixed the remedial issues as snow had impeded work.

ii **War Memorial**

Additional donations had been received in February bringing the total to £1,195.

7. **Highway Matters** - for Wiltshire Council, Parish action or for the Parish Stewards.

i **Footpath on West Street – progress report**

Cllr Blount reported that Hortons have quoted for the work but await clearance from Wiltshire Council. Wiltshire Cllr Sturgis is seeking confirmation.

ii **Update on the Startley Road surface water crossover pipe**

Wessex Water has added a junction at the site of the old crossover pipe which is in a poor state of repair. It is hoped this will be resolved before Wessex Water leave the site.

iii **Scheduled overlapping road closures of the Startley Road and Seagry Road**

Cllr Mansfield was able to report that the fibre cabling works on Seagry Road have been replanned to start on 8 April. The fibre company is yet to update their street works notices.

iv **Speed Awareness Camera**

SWARCO have supplied two free batteries which are achieving the promised two weeks of life. Cllr Hourigan will relocate the camera shortly.

v **Village litter pick**

This was **agreed** to be on Saturday 23 March at 10.00h to coincide with the Great British Spring Clean 22 March – 23 April. Cllr Cole will lead on this and will liaise with Wiltshire Council to obtain litter picks, hi-viz and gloves. Meet outside the Volunteer pub.

**Action Cllr Cole**

19/02/8. **Governance**

i **2018 Freedom of Information policy**

This was **approved** and **re-adopted** without change. The Chair was authorised to sign a clean copy. Proposed: Cllr Cole; seconded: Cllr Binstead.

ii **2018 Equal Opportunities policy**

This was **approved** and **re-adopted** without change. The Chair was authorised to sign a clean copy. Proposed: Cllr Cole; seconded: Cllr Binstead.

19/02/9. **Updates (if any) on Standing items**

i **Cemetery** – nothing to report.

ii **Community Room**

The Caretaker has been informed that the Parish Council accepted the rate increase.

iii **Footpaths & Rights of Way**

A response is awaited from Wiltshire Cllr Sturgis. Cllr Binstead will follow up.

**Action Cllr Binstead**

iv **Community Emergency Plan**

Councillors were reminded to attend the desk-top exercise on Wednesday, 20 February, at 7pm in the Community Room. Thanks were expressed to the Snow Warden, Rob Griffiths, for his actions during the recent snow event.

v **Parish Information Newsletter**

It was **agreed** that it can be used to publicise all community/village events.

vi **Defibrillator**

SWAT will be replacing the pads as their "use by" date is end of April. Cllr Griffiths offered to approach Malmesbury League of Friends re possible grant support for the lease renewal.  
**Action Cllr Griffiths**

vii **Telephone Kiosk Book Exchange**

Cllr Binstead will manage this until a volunteer comes forward in response to a Signpost advert.

**Action Cllr Binstead & Clerk**

19/02/10. **Correspondence between meetings**

i **Best Kept Village competition**

It was **decided** to enter. Cllr Cole will organise the entry and submit the village application by 22 April. Judging is during the period 13 May – 9 June.

**Action Cllr Cole**

ii **Letter from HMRC advising of unallocated tax credit from previous years** – noted.

iii **Change of Community Engagement Manager for Malmesbury**

Members noted that Ollie Phipps had been succeeded in this role by Penny Bell who could be contacted on [penny.bell@wiltshire.gov.uk](mailto:penny.bell@wiltshire.gov.uk) or telephone 01249 706613.

19/02/11. **Councillors' Observations and Items for Next Agenda** - none

19/02/12. **Dates for Future Meetings**

The next meetings of the Parish Council will be held at 7.30 p.m. on Wednesday  
6 March                      3 April                      1 May APM &                      5 June                      3 July  
APCM

The meeting closed at 9 pm.

Approved



Chair

Date

6/3/19