

Draft

**MINUTES OF A MEETING OF GREAT SOMERFORD
(INCORPORATING STARTLEY) PARISH COUNCIL
HELD IN THE COMMUNITY ROOM AT SOMERFORDS WALTER POWELL SCHOOL ON
WEDNESDAY 13TH JANUARY 2016 THAT COMMENCED AT 7.30pm.**

PRESENT: Cllrs S Jevons – Chairman, Mrs C Butler, J Loader, R Hughes, D Butcher, M Hourigan, A Scott, A Cook, Mrs S Webb, Clerk + 1 members of the public

Public Participation – Robin Gow expressed his concerns regarding fireworks on New Years Eve. Out of control fireworks almost caused a fire on his property. The Police and Wiltshire Council were made aware of this however no action was taken. He asked if the Parish Council could raise awareness. Mr Gow's concerns and requests were noted.

MINUTES

103.16	Apologies for Absence Received from Cllr Cole and Wiltshire Councillor Sturgis.
104.16	Minutes – The Minutes of the Parish Council meeting held on the 11 th November 2015 were signed by the Chairman and adopted as a true record.
105.16	Declarations of Interest – Cllr Cook expressed a personal interest in planning application 15/11753/FUL. Cllr Scott declared a personal interest in the Community Room item.
106.16	Wiltshire Council update - Cllr Sturgis was not present
107.16	Planning Matters Wiltshire Council decisions received by the Clerk 15/08853/FUL – Erection of detached garage at Westwood Heath Road, Startley – Approved with conditions. 15/10385/FUL Proposed conversion of garage to granny annex at 11 Paddock Close, Gt. Somerford. – Approved with conditions 15/11174/TCA – Removal of 50 conifer trees at 30 Hollow St, Gt. Somerford – No Objections 15/08071/FUL – Proposed ground floor front and rear extension at Dauntsey Rd, Gt. Somerford – Approved with conditions 15/10592/TCA 30% crown reduction to apple tree at The Close, Top St, Gt, Somerford – No objections. Applications dealt with during recess – Further details on any applications can be obtained from Cllr Cole. 15/11753/FUL – Erection of workshop and car port at 6 Frog Lane, Gt. Somerford.- Observations brought to Wiltshire Council's attention. TCA applications dealt with during recess – 15/11788/TCA, 15/11174/TCA & 15/12223/TCA 15/10869/FUL – Withdrawn, 15/10385/FUL Supported, 15/10679/FUL Supported, 15/08071/FUL Supported.

	<p>Planning Procedures – Consideration was given to Planning matter duties be transferred to the Clerk. The Clerk expressed that this was the correct procedure, however, the Parish Council wished the duties to remain with Cllr Cole. All responses sent to Wiltshire Council by Cllr. Cole will be copied to the Clerk.</p>
108.16	<p>Highway Matters - As received</p> <p>a) Clearing of ditches – The ditch by the school has recently been cleared but needs the fence extended for safety reasons.– ACTION CLLR BUTCHER. The ditch running alongside the road from Startley into West Street is in need of attention. Cllr Loader to investigate – ACTION CLLR LOADER</p> <p>b) Dauntsey Road Footpath – Construction is scheduled to start 25th January 2016 with road closure for four to six weeks anticipated. A public viewing of large scale maps took place with several members of the public attending. Cllr Jevons to forward all comments made to M Rose, Wiltshire Council Highways. – ACTION CLLR JEVONS</p> <p>c) Green Lane, Startley Still waiting for materials – it was suggested that the planings from the Dauntsey Rd works could be used for this purpose. Cllr Jevons to mention this to M Rose – ACTION CLLR JEVONS</p> <p>d) Gleebfield Footpath – Consideration was given to improved safety measures. It was established that the approach of the path is worse than the actual path. It was suggested that perhaps the Dauntsey Rd footpath works could be extended to Gleebfield path An inspection to take place to explore the possibility – ACTION CLLRS. HUGHES,LOADER</p> <p>e) White Lining – Still not done. Cllr Sturgis to be approached for an update as the situation has now become dangerous.- ACTION CLERK It was noted that the Wiltshire Council App '<i>My Wiltshire</i>' was very useful and people should be encouraged to use it. An article to go into signpost.</p>
109.16	<p>Community Room – Consideration was given to possible use of a recent donation. The donor to be asked if it can be used to go towards any Gleebfield footpath improvements –ACTION CLLR BUTCHER</p>
110.16	<p>Defibrillator update – Cllr Jevons reported that an awareness/teaching session is to take place on the 9th February at 7.30pm in the School Hall. The telephone box was agreed for the positioning of the defibrillator. The electrical supply to be looked into – ACTION CLERK/CLLR HUGHES. The installation will be done by Cllr Hughes who is a qualified electrician. Appropriate signage will be provided by Cllr Loader.</p> <p>Thanks are given to Charlie Hopley who raised £445 towards the ongoing cost of the defibrillator. The collection tins will remain in the shop and in The Volunteer Inn.</p> <p>The Clerk reported that she had again applied to the Persimmon charity for a grant.</p>
111.16	<p>S106 update Main priority - Upgrade of children's play area.</p> <p><u>S106 Agreements outstanding</u> - Springfields Dauntsey Road. – Still money to come - Chased 5/1/16. Wiltshire Council exploring options.</p>
112.16	<p>Broadband Progress – Cllr Cook reported that Broadband had been connected at the box outside the Volunteer. Service providers will need to be contacted to gain the service.</p>

113.16	<p>Items for Action Community School Management – Nothing to report</p> <p>Play Area – Cllr Butcher reported that edging around certain play items needed replacing as well as a top up of bark. The estimated cost for this would be £320. It was resolved to go ahead with this as it is a safety issue – ACTION CLLR BUTCHER</p> <p>Search for Recreation area- Discussions are ongoing regarding the Glebe Field as a potential site. Cllrs.Loader,Hughes.</p> <p>Cllr Hughes proposed that the Charity Commission be approached to establish if they would allow any alternative uses for the Free Gardens. This was seconded and supported. – ACTION CLLR HUGHES</p>
114.16	<p>Neighbourhood Plan – A response from Wiltshire Council is awaited regarding the final format of the Neighbourhood Plan. ACTION CLLR. JEVONS</p>
115.16	<p>Finance – A report previously circulated and supported.</p> <ul style="list-style-type: none"> a) Receipts since 11th November 2015 - £581.00 b) Payments approved at this meeting totalled - £2,906.16 c) Bank Account balances as at 5th January 2016 – Current account £4,630.74. Deposit account £5,712.65 – total £10,343.39 d) The Clerk’s reported on the new Audit Regime – It was resolved to go with the scheme. e) Appointment of Auditors – It was resolved to appoint Barry Wilkins as Internal Audit and Grant Thornton for External Audit. f) Request for financial assistance from Victim Support – Not supported.
116.16	<p>Correspondence as received</p> <ul style="list-style-type: none"> a) Speed Indicator Device (SID) handover by Wiltshire Council – email received asking if the Parish Council would be interested in joining Charlton Parish Council in applying for a SID. It was resolved to decline this this request. b) Wiltshire Highway information – circulated. c) Clerks & Councils Direct
117.16	<p>Urgent Items – There were no urgent items to discuss.</p>
118.16	<p>Councillors Reports and items for the next agenda. Next meeting will be 10th February 2016</p> <p>Cllr Loader briefed members that the carol service around the tree was a success and Raised £150. This is now to become an annual event. Thanks were passed to Loaded Gunn.</p> <p>Cllr Loader requested that the Dauntsey Road sign which he has housed at his property for many months be re-sited by the Parish Council. This was agreed.</p>

MEETING CLOSED AT 9.10PM