

**MINUTES OF THE MEETING OF GREAT SOMERFORD PARISH COUNCIL
(INCORPORATING STARTLEY)
HELD IN THE COMMUNITY ROOM AT SOMERFORDS WALTER POWELL SCHOOL
ON WEDNESDAY 10TH JULY 2013 THAT COMMENCED AT 7.30pm.**

PRESENT: Cllrs S Jevons - Chairman, P Worthen, R Hughes, D Butcher, H Cole,
A Scott, M Hourigan and S Webb - Clerk.

MINUTES

040.13	Declaration of Acceptance of Office - Cllr Hourigan signed the Declaration of Acceptance of Office and this was witnessed by the Clerk.
041.13	Apologies for Absence - Received from Wiltshire Councillor T Sturgis and School Governor P Neville. Cllr Loader was absent.
042.13	Councillor Vacancy - The Clerk briefed members that no persons had come forward. The notification of the vacancy to be placed in the Signpost.
043.13	Minutes - The Minutes of the meeting held on the 5 th June 2013 were signed by the Chairman and adopted as a true record.
044.13	Declarations of Interest - Cllr Scott declared a personal interest in item 11 of the agenda - Community Room booking system - he did not take part in any discussions.
045.13	Public Participation – There were no members of the public present
046.13	Walter Powell School/Pre School - Update from Patrick Neville - School Governor - not present
047.13	Wiltshire Council update - Cllr Sturgis has given his apologies
048.13	<p>Planning Matter Applications received:</p> <ul style="list-style-type: none"> a) 13/01406/TCA Reduce 1 Yew tree by 30% at Sunnybank, Frog Lane Gt. Somerford - It was resolved to support this application b) 13/01432/TCA Fell 1 Conifer and 1 Cherry tree at Rowan House, Dauntsey Road, Gt. Somerford - It was resolved to support this application c) N/13/01628/FUL Conservatory and loft room at Tamerick, Gt Somerford - A site visit is to be arranged. <p>Decisions made by Wiltshire Council - None received</p> <p>Planning Correspondence - Letter received from Senior Solicitor in reply to a letter sent seeking advice on planning application No. N/12/01264/FUL. - No further action to be taken.</p> <ul style="list-style-type: none"> d) Framework Boundary of Great Somerford - Letter received from Senior Planning Officer in reply to letter sent regarding the Free Gardens and the Framework Boundary – The Officer has offered help in preparing the Neighbourhood Plan; this will be taken up.- ACTION CLERK

049.13	<p>Highway Matters - As received</p> <p>Speed Indicator Device for Startley - An email from the P&CC in answer to a request for consultation on the state of the Community Safe Watch issue outlined new arrangements regarding the Police administration staff members. More speed guns are promised and the issue of warning letters will be speeded up. More Police support for the CSW teams at their respective sites is also promised. A representative of each CSW team is invited to a meeting at Devizes Police HQ in September to discuss further improvements to the system</p> <p>Flooding issue between Startley and Rodbourne near Heath Farm - Nothing further to report</p> <p>Faded White Lines issue - Cllr Jevons reported that he had raised his concerns with Highways while at the Area Board Meeting - On going</p> <p>Clearing of ditches - Cllr Scott reported that he and Cllr Loader had walked around the village. Cllr Loader to draft a report for circulation.</p> <p>Parish Steward reports - The Clerk reported that she had not received any issues to report. However, it is apparent that there are areas in the village that need attention. Cllr Jevons agreed to speak to the co-ordinator for the parish Community Team and suggest he pays the village a visit. - ACTION CLLR JEVONS</p>
050.13	<p>Community Room - Under the present booking system it is very difficult, and sometimes not possible, to reconcile bookings with receipts.</p> <p>Following discussions, it was resolved that the Clerk ,together with the Caretaker, devise a booking form that will rectify this situation.- ACTION CLERK</p> <p>Cllr Jevons mentioned that it had been brought to his attention that kitchen items had been removed. It was resolved that a notice saying that items are not to be removed without prior permission. ACTION CLLR JEVONS</p>
051.13	<p>Future Objectives for the Parish Council</p> <p>S106 Agreements outstanding- Priorities are i) Upgrade of children’s play area, ii) Help with replacement of the pre-school building.</p> <p><u>S106 Agreements outstanding -</u> 15 Winkins Lane. - £5,800 is ready for use - Springfields Dauntsey Road. - £2,116 is ready for use Possible S106 for Brown Leaves - Nothing to report</p> <p>Cllrs Cole and Butcher is to look into possible projects - procedures for claiming the s106 money have been circulated - ACTION CLLRS COLE AND BUTCHER</p>
052.13	<p>Items for Action</p> <ul style="list-style-type: none"> • Community School Management – Nothing to report • Playarea – Cllrs Butcher reported that there was another goal put in place together with the one the parish council provided-this is not a problem. Also that cricket was being played in the playing field with a hard cricket ball. A complaint was received that the ball had dented a car. A sign is to be erected saying soft balls only as this in the interests of safety. - ACTION CLLR JEVONS • Cllr Butcher mentioned that Mr Colin Roberts assisted him in removing the waste soil. Thanks to be relayed to him through the Signpost - ACTION CLERK

053.13	<p>Neighbourhood Plans - Cllr Jevons reported that he had been advised to revisit the Village Design Statement (VDS) to see how much is relevant to a Neighbourhood Plan (NP). Cllr Sturgis has offered to have the VDA reviewed by the appropriate division of Wiltshire Council to determine how best to proceed. Councillor Simon Killane has also given a potential contact.</p>
054.13	<p>Finance</p> <ul style="list-style-type: none"> a) Receipts since 5th June 2013 amounted to £311.90 b) Payments approved at this meeting amounted to £694.53 c) Bank Account balances as at 2nd July - Current Account - ££6,619.45, Deposit account - £11,504.79 - Total £18,124.24
055.13.	<p>Correspondence as received</p> <ul style="list-style-type: none"> a) Notification of road closures - Circulated b) Clerks and Councils Direct - Noted. c) Parish Newsletter - circulated d) Email from Fiona Rivers - she is resigning from maintaining the Startley cemetery after 10 years of service. Thanks to be relayed to Fiona and this to be placed in the signpost. Cllr Scott to contact a possible replacement. - ACTION CLLR SCOTT e) Complaint regarding dog fouling at Shiptons Lane. It came to light that this was a problem in many areas of the village. A notice to be placed in the Signpost- ACTION CLERK f) Letter received from James Gray MP congratulating all elected members. He wishes to attend a council meeting on one occasion. Dates of meetings to be forwarded to him - ACTION CLERK
056.13	<p>Councillors' Reports and items for the next agenda. Next meeting 11th September 2013.</p> <p>Cllr Cole reported that the Cherry tree on Church Paddock needed trimming - he agreed to do this.</p> <p>Cllr Scott mentioned that the Community room needed a new heater. Cllr Hughes agreed to look into this. A cap of £250 was agreed.</p>

MEETING CLOSED AT 8.50PM

FREE GARDENS

007.13	<p>Allotment Agreements <u>Clarification on Agreements</u> – Cllr. Hourigan reported that all except three of the signed Allotment Agreements have now been received. Numbers 84, 56, 58 and 74 are outstanding.</p> <p>The Schedule is now up to date and the plan showing all numbered allotments has been produced.</p> <p><u>Status of un-kept allotments</u> - There are a couple of plots that still need attending to. Cllrs Hourigan and Scott to look into this - ACTION CLLRS HOURIGAN AND SCOTT.</p> <p><u>Complaint from plot holder 23</u> - Cllr Hourigan briefed members that this had been dealt with.</p>
008.13	<p>Free Gardens Maintenance - Cllr Butcher reported that the grass cutting contractor was doing a good job.</p>
009.13	<p>Free Gardens Management of Accounts - Cllr Hughes proposed to make an application to deposit part of the Free Gardens monies into the Nation Wide Building Society - This was unanimously supported.</p> <p>The Clerk is to hand over all correspondence and bank statements relating to the Free Gardens to Cllr Hughes. The Business address for the Free Gardens will then move to the address of Cllr Hughes.</p> <p>Cllr Worthen requested to see evidence of how the interest on this account is accumulated. Cllr Hughes agreed to provide an audit trail showing how the present interest figure was reached.</p> <p>Cllr Hughes agreed to action further requirements outlined in the Free Gardens strategy.</p>

MEETING CLOSED AT 9.35PM