

## DRAFT

### MINUTES OF THE MEETING OF GREAT SOMERFORD (INCORPORATING STARTLEY) PARISH COUNCIL HELD IN THE PRE-SCHOOL AT SOMERFORDS WALTER POWELL SCHOOL ON WEDNESDAY 13<sup>TH</sup> JULY 2016 THAT COMMENCED AT 7.30pm.

**PRESENT:** Cllrs S Jevons, H Cole, Mrs C Butler, D Butcher, A Scott, R Hughes, A Cook & Mrs S Webb, Clerk + W. Cllr T Sturgis

**Public Participation –** There were no public present

#### MINUTES

033.16	<b>Apologies for Absence.</b> Received from Cllrs Hourigan and Loader
034.16	<b>Minutes</b> The minutes of the meeting held on 8 <sup>th</sup> June 2016 were singed by the Chairman and adopted as a true record
035.16	<b>Declarations of Interest –</b> Cllr Hughes declared a personal interest in planning application No. 16/05389/FUL.  Cllr Scott declared a personal interest in any issues relating to the Community Room.
036.16.	<b>Wiltshire Council update -</b> Cllr Sturgis reported on the following: There is no change to the W C grant and therefore savings will need to be made.  White Lining – still chasing.
037.16	<b>Planning Matters –</b> Cllr Cole reported on the following: <b>Wiltshire Council Decisions</b> 16/04547/VAR Brown Leaves, Hollow Street, Gt. Somerford. This application was approved by Wilts. Council on July 15 <sup>th</sup> 2016.  <b>Application for consideration</b> 5 Tree Surgery applications – all supported 16/05389/FUL proposed rear extension at 23 Hollow Street – It was <b>resolved</b> to support this application.  A discussion took place regarding the Brownleaves application which Wiltshire Council have now approved. The Parish Council had previously objected to this application and requested the Wiltshire Councillor to call the application into committee – however this was not done as the parish council's objections were not classed as material considerations. The response received from the Planning Officer following queries from the Parish Council was considered to be abrupt and unnecessary.  It was <b>resolved</b> to write to the Leader of Wiltshire Council to express the Parish Council's disappointment in the service it received over this application and to bring to Mrs Scott's attention the frustration of the parish council as in its opinion when objecting to planning applications it appears that their objections are not considered.- <b>ACTION</b> <b>CLLR JEVONS</b>
038.16	<b>Highway Matters - As received</b>  a) <b>Dauntsey Road Footpath –</b> To be monitored – The flooding issue is being looked into by Wiltshire Council. Also, there is a problem with a section of broken kerb which exposes a shard of metal. This has caused damage to a car tyre.

	<p>Photos of the area in question will be sent to Wilts. Council. <b>ACTION CLLRS. BUTLER, JEVONS.</b></p> <p>b) <b>Glebefield Footpath</b> – Cllr Butcher reported that one quote had been received - £1,500 + VAT. To supply and lay by hand 50mm of AC20 dense binding macadam to the existing footway. Another quote is being sought. – <b>ACTION CLLR BUTCHER</b></p> <p>c) <b>White Lining</b> – Ringway Parkman to prioritise – Cllr Sturgis is monitoring.</p> <p>d) <b>West Street</b> – Due to W C guidelines – Signs are not an option – Following discussions it was agreed to monitor the situation.</p> <p>e) <b>Winkins Lane</b> – some work on potholes has been done but, it appears, not completed. To be inspected and photographs taken and reported back to the next meeting – <b>ACTION CLLR HUGHES &amp; BUTLER .</b></p> <p>f) <b>Priority list</b> – No priorities to list</p>
039.16	<p><b>Litter Bins</b> – Cllrs Hughes and Loader have inspected the bins and found that many were in a poor state and needed replacing. Suitable locations were identified previously by Cllr. Butler for two bins to be re-located. To enhance the village it was agreed that Cllr Hughes gain quotations for the replacement of some of the badly damaged bins and report back to the next meeting. –<b>ACTION CLLR HUGHES</b></p>
040.16	<p><b>Community Room</b> – Cllr Jevons briefed members that he had agreed with the school for them to use the community room as the school were putting on a play. He relayed apologies to Mrs. Scott for not passing on this information earlier.</p>
041.16	<p><b>S106 update</b> – Nothing further to report Main priority - Upgrade of children’s play area.</p> <p><u>S106 Agreements update</u> - Springfields Dauntsey Road. – £1,058 now available. It was <b>resolved</b> that the scheme be to improve the Glebe Field footpath as this is part of the walking school bus and is in need of repair. Once all relevant information to hand, the funding application to be submitted.</p>
042.16	<p><b>Items for Action</b> <b>Community School Management</b> – Nothing to report</p> <p><b>Playarea</b> - All in order</p> <p><b>Recreation Area</b> – Nothing to report.</p>
043.16	<p><b>Neighbourhood Plan</b> – Cllr Jevons reported that the final stages of the preliminary submission are ongoing. It will need the Parish Council’s approval for submission to Wiltshire Council for their six week consultation. An extraordinary meeting may need to be called.</p>
044.16	<p><b>Finance – A report previously circulated.</b></p> <p>a) Receipts since 8<sup>th</sup> June 2016 totalled - £42.58</p> <p>b) Payments approved at this meeting totalled - £6,723.12</p> <p>c) Bank Account balances as at 4<sup>th</sup> July 2016 – Current account - £3,444.44, Deposit account - £5,714.09, Total £9,158.53.</p>

	<p>d) Transfer of £2,000 from the deposit to the current account was approved.</p> <p>e) Transparency Code information prepared for the website –was noted and approved.</p> <p>f) Appointment of Internal Auditor for year 2016/2017 – Two people had come forward offering to carry out the Internal Auditing duties. Following discussions It was <b>resolved</b> to appoint Basil Miles to be the Internal Auditor for year 2016/2017.</p> <p>g) Consideration was given to a donation to Signpost towards printing. The Clerk explained that this had been budgeted for and therefore was agreed.</p> <p>h) Church roof Funding – Cllr Sturgis explained that it was likely that a loan at a reasonable rate may be available from the Diocese. The Area Board has also been approached for a grant. This will need to be match funded and will be addressed at the September PC meeting.</p>
045.16	<b>Correspondence as received</b> - Clerks & Councils Direct, noted
046.16	<p><b>Councillors Reports and items for the next agenda.</b> Next meeting will be the 14<sup>th</sup> September in the Community Room.</p> <p>It was agreed that members will meet at 7.15pm, 15 minutes prior to the start of the meeting to preview any planning applications.</p>

**MEETING CLOSED AT 8.55PM**