

**MINUTES OF THE MEETING OF GREAT SOMERFORD
(INCORPORATING STARTLEY) PARISH COUNCIL
HELD IN THE COMMUNITY ROOM AT SOMERFORDS WALTER POWELL SCHOOL ON
WEDNESDAY 12TH JULY 2017 THAT COMMENCED AT 7.30pm.**

PRESENT: Cllrs S Mansfield-Chairman, H Cole, D Butcher, A Scott, Mrs S Binstead, Mrs F Hyde and 1 member of the public

Public Participation – None

MINUTES

1.7.17	Apologies for Absence – Received from Cllrs Gravell, Hourigan and Wiltshire Cllr Sturgis
2.7.17	Minutes The Minutes of the Great Somerford Parish Council meeting held on 14 th June were signed by the chairman and adopted as a true record
3.7.17	Declarations of Interest – Cllr Scot declared a personal interest in item 8 – Community Room. Review of Members Register of Interests – Changes now complete.
4.7.17	Wiltshire Council update – Cllr Sturgis was not present.
5.7.17	Planning Matters 17/04601/FUL – Single Storey Extension at 3 Paddock Close 17/03545/FUL – 2 dwellings in Frog Lane 17/02820/OUT – 8 dwellings at Brook Farm 17/02371/FUL – Heath Lane. Change of use, traveller site All the above are awaiting WC decision Cllr Cole stated that, from e/o July, WC is ‘going electronic’ with planning and he would communicate all planning information to members by e-mail
6.7.17	Highway Matters a) White Lining – Ongoing. Highest priority are Top St/Park Lane by the war memorial, Top and bottom Winkins Lane and Shiptons Lane. b) West Street/Startley Lane – Potential flood risk – Ditches were dug and W C was to monitor this location c) Parish Steward – Nothing to report Chairman to contact Martin Rose and request visit to inspect priority areas and add them to the priority log
7.7.17	Litter Bins – Repeat request made to WC on 24 th June to go ahead with work moving bin from Winkins Lane to Hollow Street at a cost of £150. (Copied to Cllr Sturgis). Still no response and bin has not been moved. Further request to be made Provision of ‘No Dogs’ Sign for play park – Complete
8.7.17	Community Room – Cllr Scott reported that, on three occasions, the community room door was found not to be locked. He further stated that sometimes, when the room had been hired, the hirer did not obtain the key from him. It is also believed that there have been copies of keys made by other than the PC. Resolved to determine how many sets there are and how many there should be. Cllr Hyde to contact the school administrator. Amongst the members there are 3 sets – two with Cllr and Mrs Scott and one with the chairman

9.7.17	<p>Play Area - Update from Cllrs Butcher/Cole</p> <p>See-saw to be inspected for potential repair by Cllrs Butcher and Cole</p> <p>Jack Derrick (existing contractor for grass cutting) will now use mulching mower instead of collecting clippings.</p> <p>Resolved not to continue with climbing frame (very little of value for £3,000). Instead to ask the older children of the village, via 'the Signpost' what they would like in the play area</p>
10.7.17	<p>Neighbourhood Plan – Cllr Hourigan being absent the chairman repeated information he had received :-</p> <p>“The 3 week consultation on a proposed Policy for Broadfield Farm closed on 26 June. The proposed Policy and all representations to the consultation have been forwarded to the independent examiner. The examiner is now writing the report and Wiltshire Council officers anticipate that it will be received within 4-6 weeks.”</p> <p>The drop-in days were a success with over forty attendees resulting in numerous comments being made on the WC planning portal.</p>
11.7.17	<p>Best-Kept Village Competition – Inspectors have been seen in the village; no further information</p>
12.7.17	<p>Ch 4 Village of the Year Competition – Written update received from Cllr Gravell. We were not chosen at the final stage but Ch4 are keen for us to enter again next year</p>
13.7.17	<p>Cemetery Matters – No report, Cllr Hourigan absent</p>
14.7.17	<p>Community Police Officer – For large village occasions we are to contact the area CPO and inform him two weeks before the event so that he can plan to be in the area</p>
15.7.17	<p>Free Garden Ditch – Suggestion that it be piped. This point moved to the Free Gardens meeting</p>
16.7.17	<p>Walking the Parish Footpaths – Cllr Scott has maps showing the (19) footpaths in the Parish. Cllr Butcher will copy and distribute to the members. It is intended to walk them in both Spring and Autumn – Cllr Binstead volunteered to walk as many as she could before the next meeting and report back</p>
17.7.17	<p>Date of Regular Meeting – Resolved to move regular meetings to first Wednesday in the month with the exception of January which will remain on the second Wednesday. This change to be implemented with effect from 1st January 2018</p>
18.7.17	<p>Clerk – An application has been received for the vacancy of Clerk. The applicant attended the meeting and took notes to facilitate the production of minutes – this action gratefully received by all. It was agreed that the applicant would continue to take notes at next few meetings and that a course for new/prospective clerks would be arranged for her.</p>
19.7.17	<p>Finance – Cllr Binstead submitted a report prior to the meeting.</p> <p>Receipts since 14th June 2017 - £552.56</p> <p>Payments since 14th June - £778.81</p> <p>Bank Account balances as at 23rd June 2017 – Current account - £18,994.44, Deposit account - £3,716.04 total £22,660.48</p> <p>Agreed to accept Finance Report with no changes</p> <p>Cllr Binstead proposed that Mr Nick Frost be elected internal auditor for the year 2017/18, this was seconded by the chairman and approved by the members. Cllr Binstead will inform Mr Frost of the decision</p>

20.7.17	<p>Correspondence as received</p> <ul style="list-style-type: none"> a) E-Mail from Ollie Phillips re Emergency Plans – Cllrs Cole and Butcher to investigate existing plan and suggest alterations and additions b) Suggestion from Parishioner for better communication (including moving the notice board and use of more ‘modern’ communication mechanisms). Unanimously agreed not to move the notice board; Cllr Hyde offered to investigate better use of Facebook to facilitate better advertising of forthcoming events c) KOMPAN – Potential matched funding for play equipment – No action d) Closure of Henn Lane. Started 10th July for a maximum of 21 days e) 2016 Wiltshire Council Health Trainer review – Poster to be put on notice board. Also entry in Signpost f) Communication from Indo Lighting to change street lamps to LED – No action g) Heath and Well-being Champion Support. Great Somerford accounted for 3.82% of total clients. WC are asking for financial support from parishes – Chairman to communicate with Ollie Phillips h) Autumn Training Courses – Chairman to arrange for potential new clerk at cost of £78 (incl. VAT) i) Request from Parishioner to be considered for vacant councillor position. Chairman stated he had advised applicant that we can do nothing about this until the period for parishioners to request an election has ended (Thursday 13th July) when we will be advised by the returning officer. j) Police and Crime Commissioners Action Fund – No action k) Dementia Friendly Community – No action l) Police Parish and Town Council Survey – Chairman to respond m) A card received from Mrs Christine Butler thanking the members for their gift and good wishes and wishing us well with all the future developments in the Parish.
21.7.17	<p>Councillors Reports and items for the next agenda. – Next meeting is 13th September commencing at 7.30pm :-</p> <ul style="list-style-type: none"> a) Councillor vacancy b) Update on walking footpaths c) Update on Community Room keys

MEETING CLOSED AT 21.10 Hrs.