

**MINUTES OF THE MEETING OF GREAT SOMERFORD
(INCORPORATING STARTLEY) PARISH COUNCIL
HELD IN THE COMMUNITY ROOM AT SOMERFORDS WALTER POWELL SCHOOL ON
WEDNESDAY 14TH JUNE 2017 THAT COMMENCED AT 7.30pm.**

PRESENT: Cllrs S Mansfield-Chairman, H Cole, D Butcher, A Scott, Mrs S Binstead, Mrs F Hyde. M Hourigan, Wiltshire Cllr T Sturgis, + 12 members of the public

Public Participation –

Traveller Site. A number of Startley residents were present to voice their concerns over an application for extending the traveller site in Heath Lane, the chairman brought forward the discussion of application 17/02371/FUL to be early in the meeting. Council resolution is shown in Section 6.6.17

MINUTES

1.6.17	Resignations – The Monitoring Officer has been informed of the resignation of the Clerk
2.6.17	Apologies for Absence – Cllr Gravell
3.6.17	Minutes The minutes of the Great Somerford Parish Council meeting held on 10 th May 2017 were signed by the Chairman and adopted as a true record.
4.6.17	<p>Declarations of Interest - Cllr Mansfield declared a personal interest in item 6 – Broadfield Farm and stated that he would not chair this part of the meeting.</p> <p>Cllr Sturgis stated (in response to letter from Parishioner) that, as he is not an officer of the Parish Council, he has no declaration of interest to make. As far as his office in WC is concerned, all of his interests are recoded in the register</p> <p>Review of Members Register of Interests – these can be found on the Wiltshire Council website – Cllrs Gravell and Hyde to register.</p>
5.6.17	<p>Wiltshire Council update – Cllr Sturgis reported that the GSNP modification to include Broadfield Farm is now in consultation and would remain so until 5pm on Monday 26th June</p> <p>He also mentioned that, due to a new rule regarding a 5-year rolling supply, large villages in Wiltshire are now allocated 50 new sites in the draft Sites Allocation Plan.</p> <p>A question was asked of Cllr Sturgis relating to Brook Farm - “When will the 30 houses be built?” Cllr Sturgis replied that he is not the builder but probably not until the situation with the additional 8 houses is resolved.</p>
6.6.17	<p>Planning Matters – Cllr Cole reported on planning applications :-</p> <p>17/02371/FUL – Heath Lane. Change of use, traveller site. It was unanimously resolved to object to this application. It was noted that reference to the absence of a piped water supply and inadequate means for disposal of foul sewage should be included in the objection.</p> <p>17/03545/FUL – 2 dwellings in Frog Lane Awaiting Decision from WC 17/02820/OUT – 8 dwellings at Brook Farm “ “ “ “</p> <p>17/02143/FUL – Close Paddock wall – approved with conditions,</p> <p>17/04691/FUL – Side extension, 3 Paddock Close No objection from the PC 17/05265/TCA – Tree work, Chapel Cottage “ “ “ “ “</p>

	<p>Review of PC Process in handling Planning Applications</p> <p>It was agreed that, in future, Councillors comments on any potentially contentious planning applications should be made to Cllr Cole by e-mail or letter rather than by writing on the circulated envelope containing the application. In these cases the envelope should be marked “Comment by e-mail or letter only”. It was agreed that a guideline for “contentious” should be where 2 or more dwellings are involved.</p> <p>It was noted that there has been a misunderstanding concerning Councillors talking to residents about any planning applications to gather their views. This is perfectly permissible.</p> <p>Proposed Broadfield Farm Development and its effect on the Neighbourhood Plan</p> <p>Cllr Mansfield vacated the chair in favour of Cllr Cole for this item.</p> <p>It was agreed that the parishioners be strongly encouraged to comment on the current Broadfield Farm consultation. All comments will be passed by WC to the independent examiner following the current consultation.</p> <p>Parishioners are strongly advised to do so in their own words rather than re-iterate another parishioners views (e.g. by “cut-and-paste” or “photocopy”)</p> <p>Drop-In sessions are being held in the Community Room on Friday 16th June and Tuesday 20th June at 1.30 to 4.00 and 6.30 to 9.00 (both days) at which Parish Councillors will be present to answer any questions.</p> <p>Parishioners should be aware that they can comment on how they believe Broadfield Farm should be incorporated in the plan – should it be incremental or not? Should it replace an existing part of the plan or not? How do they propose meeting the required number of houses? Should the number proposed on Broadfield Farm be “up to 18” as in the consultation document, should it be more or should it be less?</p> <p>Two mechanisms are available for comment :-</p> <p>A Web-based Portal :-</p> <p>http://consult.wiltshire.gov.uk/portal/spatial_planning/np/great_somerford_np/gsnap_exam_broadfield_farm_policy_consult</p> <p>Postal Address :-</p> <p>Spatial Planning, Economic Development and Planning, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8J</p>
7.6.17	<p>Highway Matters</p> <ul style="list-style-type: none"> a) White Lining – Still ongoing. Please Note that making entries on “My Wiltshire App” can influence the priority of such matters b) West Street/Startley Lane – Potential flood risk – W C to monitor this location – (Issues to be added to Priority Log) c) Parish Steward/Priority Log – Cllr Scott reported that he ceased to receive any updates from WC. Cllr Sturgis offered to ensure that he received them again. d) Temporary Closure of Henn Lane (part) in Upper Seagry for 15 days weeks has been postponed until 11th July
8.6.17	<p>Litter Bins – Request to go ahead was made on 11th May. Request for an update was made on 6th June – no response</p> <p>Chairman to repeat the request and copy Cllr Sturgis</p> <p>‘NO DOGS’ sign needed in the play area. Cllr Butcher reported that his usual supplier was out-of-stock but that they hoped to have some new ones in soon</p>

9.6.17	<p>Community School Management</p> <p>No report</p> <p>Cllr Scott asked why there was no agenda item for “Community Room”. The chairman apologised for the omission – it will be there in the next agenda</p>
10.6.17	<p>Play Area – Cllr Butcher is getting quotations for repairs to the See-saw.</p> <p>Quotations are required (at least 2) for cutting the grass and collecting the clippings twice a month. The clippings to be deposited at the far end of the Free Gardens for compost.</p> <p>A new climbing frame has been identified for the play area at a cost of ~£3,000. Cllr Butcher to circulate information and get approval from members to obviate waiting for the next PC meeting</p>
11.6.17	<p>Neighbourhood Plan – No report – already discussed earlier in meeting</p>
12.6.17	<p>Best-Kept Village Competition</p> <p>Cllr Cole reported that we have entered and will be visited – it is not known when</p>
13.6.17	<p>Ch.4 Village of the Year Competition</p> <p>Cllr Gravell, being absent, had submitted a short report. The initial visit has been brought forward to Thursday 15th June - many village personalities are available. As Cllr Gravell is absent on this day, Anna Kent and Alison Davies will be helping out. Cllr Cole is also attending. If Ch.4 think Great Somerford is suitable they want to film on 23, 24 and 25 June</p>
14.6.17	<p>Cemeteries</p> <p>Barry Johnson does a good job in Startley but has not been paid recently. Cheque has been raised</p>
15.6.17	<p>Re-Assignment of Responsibilities subsequent to recent resignations :-</p> <p>RFO. In a small council the office of RFO is often filled by the proper officer. However, it is permissible for a Member to act as RFO as long as they are not paid and have no independent authority. Cllr Binstead was nominated by Chairman – unanimously agreed. Cllr Binstead accepted</p> <p>Signpost. A member to act as co-ordinator for entries in the Signpost is required. Cllr Gravell had previously said she would be willing to do this. It was agreed</p> <p>Community Room. Some liaison with the school, upkeep of community room and ensuring replenishment of supplies. Cllr Hyde offered to take this on. It was agreed</p> <p>Cemeteries. No additional responsibility was deemed necessary</p> <p>Planning. Responsibility for ALL Councillors; however, Cllr Cole to continue to act as coordinator and contact point for WC</p>

16.6.17	<p>Finance</p> <p>Minor issue with receipts – payment for memorial vase shown as donation. No impact on figures; updated report now received (15th June)</p> <p>Receipts since 10th May 2017 - £1,725.88 (includes Tranches 2 and 3 for Brownleaves CIL)</p> <p>Payments since 10th May - £406.92</p> <p>Bank Account balances as at 25th May 2017 – Current account - £19,590.63, Deposit account - £3,715.73 total £23,306.51.</p> <p>It was agreed to amend the bank mandate and signatories to remove Mr Jevons and Mrs Webb and add Cllr Mansfield.</p> <p>It was agreed that Parish Council and Free Gardens financial transactions should, in future, be separated.</p>
019.17	<p>Correspondence as received</p> <ul style="list-style-type: none"> a) Employers' Liability Insurance – new certificate received b) SLCC Planning Training Course – Not necessary, Cllr Cole has identified an evening on 18th July 2017, 6.15pm – 8.15pm. At the Town Hall Chippenham. He will book 7 places. c) Fly the Red Ensign. We do not wish to take part d) Water2business – Noted that they are our new supplier e) Lifesaver Technology (Defibrillator) – Offering service for defibrillators – not required, ours is already serviced regularly f) Letter from Andy Morris asking Cllr Sturgis to provide more detail on his relationship wrt land in the NP. This item was brought forward to Section 4 g) Wiltshire Community Policing – Asking for feedback on their new Community Policing Model. Chairman to circulated. h) LearnDirect – Organisation to help 16-24 year olds who are not in education, employment or training. Chairman to ask for further details
020.17	<p>Councillors Reports and items for the next agenda. – Next meeting is 12th July commencing at 7.30pm</p> <ul style="list-style-type: none"> • How to ensure that the Community Police Officer is aware of village events taking place that mean that a large portion of the community are not in their houses • To elect an Internal Auditor for the year 2017-18 • To pipe the Free Garden Ditch - resolution needed. • It is suggested that Members walk the Parish Footpaths (not the Permissive Footpaths) twice per year. To consider schedule for this. • To consider moving the regular meetings one week forward so that entries may be more easily made in "The Signpost" • Ch.4 "Village of the year" - ongoing

MEETING CLOSED AT 9.45PM