

**MINUTES OF THE ANNUAL MEETING OF GREAT SOMERFORD
(INCORPORATING STARTLEY) PARISH COUNCIL
HELD IN THE COMMUNITY ROOM AT SOMERFORDS WALTER POWELL SCHOOL ON
WEDNESDAY 10TH MAY 2017 THAT COMMENCED AT 7.30pm.**

PRESENT: Cllrs H Cole, D Butcher, A Scott, S Mansfield, Mrs C Butler, Mrs A Gravell, Mrs S Binstead, Mrs F Hyde. M Hourigan, Wiltshire Cllr T Sturgis, + 4 members of the public

The retiring Chairman S Jevons took public participation and items 1 and 2 and then left.

Public Participation – Mr. Blount gave thanks to Mr Jevons and all members for all they do for the parish.

He went on to express his concerns that no public consultation/debate had taken place with regards to the planning application for 41 dwellings at Broadfield Farm. He suggested that a public meeting should be held where the development at Broadfield Farm is discussed in relation to the NP. Cllr. Sturgis clarified that the planning application for Broadfield Farm and the NP are two separate issues. Regarding the NP, the Steering Group (SG) has prepared a draft policy and supporting text for consultation and subsequently consideration by the independent examiner. This proposes up to 18 houses (which would include 7 affordable dwellings) at Broadfield Farm. (full details at Item 017.17 of these minutes). There will be a three week public consultation on this policy alone, following which the examiner will make his decision regarding the soundness of the NP, that is, should it go to referendum as is, be modified or not go to referendum. After much discussion It was suggested and favoured that Mr Blount arrange a public meeting/debate with the assistance of members of the Parish Council relating to the planning application for Broadfield Farm.

Several other points were discussed;

Finding the data on the NP was not obvious; - links to these data have been in Signpost on several occasions and the data are also posted on GS Facebook and website.

Noted that not everyone can use the web, - All of the NP data was also presented in hard copy at the village consultation and “four walk in meetings” each of two hours, were held during the consultation. Consideration to non web users should be given regarding the forthcoming three week consultation.

Why was the Broadfield Farm not included in the NP? - This was explained in the NP but essentially the owners did not want to include it. Gleeson Strategic Land approached the SG in April 2015 but gave no details of the proposed development despite being asked to do so. There were other communications between Gleeson and the SG/PC (although some were not received) but no firm details of the proposed number of houses were received until September 2016, after the NP village consultation.

Cllr. Sturgis said that it is not unusual for large development companies to submit planning applications at the late stages of NP preparation.

Cllr Sturgis was asked if he had an interest in any matters to be discussed. He replied saying he did not.

MINUTES

001.17	Declaration of Acceptance of Office – All members signed the Declaration of Office.
002.17	Election of Chairman and Declaration of Acceptance of Office for year 2017/2018 – Proposed by Cllr Butcher, seconded by Cllr Binstead and there being no other nominations, Cllr Mansfield was duly elected Chairman for 2017/2018.
	There followed a presentation to Mr Sid Jevons the retiring Chairman and Member of this Council. Mr Jevons thanked all members for their support over the years and thanks were passed to the Clerk for her help and guidance.
003.17	Election of Vice-Chairman and Declaration of Acceptance of Office for 2017/2018 –

	Proposed by Cllr Mansfield, seconded by Cllr Butcher and there being no other nominations Cllr Cole was duly elected Vice-Chairman for 2017/2018.
004.17	<p>Resignations – The resignation of Cllr Mrs C Butler was noted. Cllr Butler agreed to remain on the parish council for as long as she is able. Thanks were passed to cllr Butler for all she had done.</p> <p>The resignation of the Clerk Mrs S Webb was noted. The Clerk was asked to reconsider which she agreed to do.</p>
005.17	Apologies for Absence None received
006.17	<p>Minutes The minutes of the Great Somerford Parish Council meeting held on 12th April 2017 were signed by the Chairman and adopted as a true record.</p> <p>Once signed, the minutes are to go on the website and the draft copy to come off.</p>
007.17	<p>Declarations of Interest - Cllr Scot declared a personal interest in item 13 – Community Room.</p> <p>Review of Members Register of Interests – these can be found on the Wiltshire Council website – Cllrs Gravell and Hyde to register.</p>
008.17	Wiltshire Council update –Cllr Sturgis reported that budget savings had been made. There may be possible reductions in some services. Recycling centres are open longer hours. Following the recent elections there are some new cabinet members.
009.17	<p>Planning Matters – Cllr Cole reported on planning applications 17/02820/OUT and 17/03545/FUL. Discussions took place and it was resolved to support 17/03545/FUL 2 dwellings at Frog Lane.</p> <p>Following a show of hands, with 3 in support and 6 against - it was resolved to object to application No. 17/02820/OUT . Cllr Cole to prepare the comments and circulate prior to submission.</p> <p>W Cllr Sturgis stressed that when submitting objections to Wiltshire Council, it should be material considerations relating to the Wiltshire Core Strategy quoting policy numbers.</p>
010.17	<p>Highway Matters</p> <ul style="list-style-type: none"> a) White Lining – Still ongoing – some lining has been done. b) West Street/Startley Lane – Potential flood risk – W C to monitor this location – (Issues to be added to Priority Log) c) Parish Steward/Priority Log – Cllr Scott reported that work had been carried out in Startley Road. d) Dauntsey Road Footpath – Metro count results showed the average speeds was 35.3mph. As this result was marginable for community speed watch, it was resolved to take no further action.
011.17	<p>Litter Bins – Consideration was given to the quotation of £150 to relocation the bin at Frog Lane to Hollow St. It was resolved to go ahead with this.</p> <p>Sign request – It was noted that a 'NO DOGS' sign was needed in the play area. Cllr Butcher agreed to oversee this. – ACTION CLLR BUTCHER</p>
012.17	Telephone Kiosk Book Exchange – Cllr Butler reported that a Mrs Hammond had

	volunteered to take over the care of the telephone kiosk. A letter of thanks to be forwarded to Mrs Hammond – ACTION CLERK
013.17	Community Room – Consideration was given to the posting of booking forms by Mrs Scott. This was agreed. It was mentioned that a form be placed on the website for hirers to use.
014.17	Community School Management – Nothing to report
015.17	S106 update – Payment of £660.71 of the £2,203.56 for Brownleaves now received. The remaining two payments to be chased. – ACTION CLERK
016.17	Play Area - Cllrs Butcher and Cole reported that the new swing seats had been installed and new bark put down. The seesaw is in need of attention. Quotations to be sought for the necessary work – ACTION CLLR BUTCHER
017.17	Neighbourhood Plan – Cllr Hourigan reported the following: In the May edition of the Signpost we reported that the NP Steering Group (SG) met with Gleeson and Wiltshire Council to discuss proposals for development on Broadfield Farm following the examiner’s invitation and Gleeson’s suggestion that 25 dwellings could be accommodated on the previously developed site. The SG has prepared a draft policy and supporting text for consultation and subsequently consideration by the independent examiner. This proposes up to 18 houses (which would include 7 affordable dwellings) at Broadfield Farm. The start date for the three week public consultation has not been set yet but we will notify you once this is known. At the end of the consultation period the examiner will then consider all representations before deciding whether to recommend the final version of the NP for referendum. This means that the village will have two separate opportunities to be involved further in the NP process.
018.17	Finance – A report previously circulated. Receipts since 12 th April 2017 totalled - £10,830.00 Payments approved at this meeting totalled - £1,742.36 Bank Account balances as at 2 nd May 2017 – Current account - £19,064.84, Deposit account - £3,715.73 total £22,780.57. Asset Register – Replacement values to be added – Cllr Butcher agreed to look into the replacement value of the shed and any contents. Cllr Gravell agreed to look into the replacement value of the chairs. It was noted that there is no mowers or machinery therefore these items to be taken off of the asset register and to be omitted from the insurance. Internal Audit – No report received - An Internal Auditor needs to be appointed for the financial year 2017/2018. – Still to be done. Signing off of Accounts - a) The Annual Return sections 1 – The Annual Governance Statement for yearend 31 st March 2017 – Signed by the Chairman and Responsible Finance Officer (RFO) b) The Annual Return section 2 - The Annual Accounting Statement for yearend 31 st March 2017 - Signed by the Chairman and RFO c) The Supporting Statement for yearend 31 st March 2017 – Signed by the Chairman

	<p>and RFO</p> <p>d) The summary of receipts and payments for yearend 31st March 2017 – Signed by the Chairman and RFO</p>
019.17	<p>Correspondence as received</p> <p>a) Village of the Year information – Cllrs Gravell, Hyde and Binstead to take this forward.</p> <p>b) Best Kept Village information – Cllr Cole to oversee this</p> <p>c) Bobby Van News Letter - Noted</p> <p>d) Hags Play equipment catalogue - Noted</p>
020.17	<p>Councillors Reports and items for the next agenda. – Next meeting is 14th June commencing at 7.30pm</p> <ul style="list-style-type: none"> • Review of planning administration • Review of Cllrs responsibilities • To consider planning training for members

MEETING CLOSED AT 9.40PM