

**DRAFT**

**MINUTES OF THE MEETING OF GREAT SOMERFORD  
(INCORPORATING STARTLEY) PARISH COUNCIL  
HELD IN THE COMMUNITY ROOM AT SOMERFORDS WALTER POWELL SCHOOL ON  
WEDNESDAY 14<sup>TH</sup> SEPTEMBER 2016 THAT COMMENCED AT 7.30pm.**

**PRESENT:** Cllrs S Jevons-Chairman, H Cole, D Butcher, A Scott, R Hughes, M Hourigan & Mrs S Webb, Clerk + W. Cllr T Sturgis

**Public Participation –** There were no public present

**MINUTES**

047.16	<b>Apologies for Absence.</b> – Received from Cllrs Butler and Loader
048.16	<b>Minutes</b> The minutes of the Great Somerford Parish Council meeting held on 13 <sup>th</sup> July 2016 were signed by the Chairman and adopted as a true record.
049.16	<b>Declarations of Interest</b> Cllr Jevons declared a personal interest in item 14e request for financial assistance for Goss Croft Hall took no part in discussions and did not vote.  Cllr Hughes declared a prejudicial interest in planning application 16/05389/FUL took no part in discussions and did not vote.
050.16	<b>Casual Vacancy</b> – Cllr Cook has resigned. The appropriate notices have been posted on the notice boards and there were no requests for an election. The vacancy can now be filled by co-option. A notice is to be placed in the Signpost and a notice to be placed on the boards and the village shop. – <b>ACTION CLERK/JEVONS/HOURIGAN</b>
051.16	<b>Wiltshire Council update</b> - Cllr Sturgis briefed members that he has a meeting with W C Highways Bill Parks on 6 <sup>th</sup> October.
052.16	<b>Planning Matters</b> – Cllr Cole reported on the attached application list.
053.16	<b>Highway Matters - As received</b> <ul style="list-style-type: none"><li>a) <b>Dauntsey Road Footpath</b> – A section of broken kerb which exposes a shard of metal. - Cllr Jevons reported this together with photographs To be followed up.</li><li>b) <b>Glebe field Footpath</b> – Awaiting results of a S106 application</li><li>c) <b>White Lining</b> – Ringway Parkman to prioritise – To be discussed at Cllrs Sturgis's meeting with Bill Parks.</li><li>d) <b>West Street</b> – Speeding. Due to W C guidelines – Signs are not an option – To be monitored</li><li>e) <b>Winkins Lane</b> – On priority list – to be discussed at Cllr Sturgis's meeting with Bill Parks.</li><li>f) <b>Priority list</b> – Forwarded to Wiltshire Council</li><li>g) <b>Green Lane</b> – Cllr Cole reported that no scalplings had been put on part of Green Lane. Cllr Sturgis mentioned that it may be because the road where the scalplings are coming from had not been completed or sufficient material is not available. Cllr Cole also reported that rubble from a farm had been dumped – this is a civil matter and was noted.</li></ul>

054.16	<p><b>Litter Bins</b> – Cllr Hughes reported that he had sought costings and bin types. A plastic bin was favoured. Cllr Sturgis agreed to look into the possibility of WC supplying the bins Cllrs Hughes/Jevons to check all bins and log those that need replacing. –<b>ACTION CLLORS HUGHES/JEVONS</b></p>
055.16	<p><b>Community Room</b> – On the 22<sup>nd</sup> August the Clerk received an enquiry from Gleesons Strategic Land to book the Community Room for a walk in exhibition regarding Broadfield Farm. On the 23<sup>rd</sup> August this was acknowledged and on the 24<sup>th</sup> August availability was confirmed and a booking form sent. On the 5<sup>th</sup> September I chased the return of the booking form – to date no form has been received and no further contact received from Gleesons.</p>
056.16	<p><b>S106 update</b> – <u>S106 Agreements for Springfields</u>, Dauntsey Road. – £1,058 – applied for. Awaiting results. The application was submitted in March – following enquiries the Clerk was told the person who the application was sent to had left and therefore was requested to apply again. This was done early August.</p> <p>Enquiries made in relation to the Brownleaves development – Chased 15/9/16</p>
057.16	<p><b>Items for Action</b>  <b>Community School Management</b> – Nothing to report</p> <p><b>Playarea</b> - Cllr Butcher. Reported that bark was needed. This to be arranged – <b>ACTION CLLR BUTCHER.</b></p> <p><b>Recreation Area</b> – Nothing to report</p>
058.16	<p><b>Draft Neighbourhood Plan</b> – Consideration was given to approve the Draft Neighbourhood Plan for submission to Wiltshire Council for their six week consultation. Information previously circulated.</p> <p>Cllr Jevons/Chairman of the Neighbourhood Plan Steering Group gave a brief history and an explanation as to what was to be considered.</p> <p>The Parish Council is the “Qualifying Body” for the Neighbourhood Plan (NP) and, as such has delegated a Steering Group to prepare this document in consultation with the parish. The next step is that the draft NP is submitted to W C for the formal six week consultation period. The Parish Council must approve the submission of this document. Members of the PC and public will have the opportunity to comment on the NP during the formal six week consultation and all comments will be addressed and recorded.</p> <p>Following discussions, minor amendments were agreed. The Parish Council gave authority to the Chair of the Steering Group to make any amendments, such as typographical changes provided they were not of a material nature.</p> <p>It was then proposed that the draft Neighbourhood Plan (with the agreed minor additions) be submitted to Wiltshire Council for the formal six week consultation. The proposed sites, number of houses and location of open spaces are as detailed in the village consultation held last year. The Council unanimously <b>resolved</b> to support this proposal. The draft Neighbourhood Plan will be submitted to Wiltshire Council within the next few days.</p>
059.16	<p><b>Cemetery Matters</b> – Cllr Hourigan reported that there had been two internments</p>
060.16	<p><b>Finance – A report previously circulated.</b></p> <p>a) Receipts since 13<sup>th</sup> July 2016 totalled £394.00</p> <p>b) Payments approved at this meeting totalled £2,010.45</p>

	<p>c) Bank Account balances as at 5<sup>th</sup> September 2016 – Current account £5,115.32, Deposit account £3,714.49 total £8,829.81.</p> <p>d) Request for dispensation precept setting forms were distributed – to be completed and handed to the Clerk before the next meeting.</p> <p>e) Request for financial assistance from the Chairman of Goss Croft Hall was considered. Following discussions it was <b>resolved</b> not to grant this request due to the parish council's financial constraints however would support an Area Board grant application if submitted.</p>
061.16	<p><b>Correspondence as received</b></p> <p>a) Hags play equipment information - noted</p> <p>b) Clerks &amp; Councils Direct - noted</p>
062.16	<p><b>Councillors Reports and items for the next agenda.</b> Next meeting will be the 12<sup>th</sup> October 2016</p> <p>It was reported that the parish website was out of date. Cllr Hourigan to look into, Clerk to send an up to date members list.</p>

**MEETING CLOSED 8.45PM**